



101 North Main Street  
Nicholasville, KY 40356

**Johnny M. Collier**  
**Jessamine County Clerk**

(859)885-4161  
Fax(859)885-5837

DATE: \_\_\_\_\_

LIEN HOLDER NAME & ADDRESS:

\_\_\_\_\_

VIN #: \_\_\_\_\_

\_\_\_\_\_

MAKE: \_\_\_\_\_

\_\_\_\_\_

MODEL: \_\_\_\_\_

RE:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

CITY: \_\_\_\_\_

To Whom It May Concern:

The above named individual is applying for a Kentucky Motor Vehicle Title and Registration, which by Kentucky Law is required within fifteen (15) days of bringing a motor vehicle into the state. In order for the office to serve this individual, it is necessary that you forward the following to our office at the above address.

### **ORIGINAL TITLE DOCUMENT**

Upon receipt of the **ORIGINAL TITLE DOCUMENT** the application for title and registration can be processed. Your security interest will be printed on the face of the Kentucky Title and notification of filing will be returned to you. A vehicle cannot be sold or transferred unless you release the lien in writing.

Your prompt response will expedite the titling and licensing of the vehicle named herein and assists in their attempt to comply with Kentucky Motor Vehicle Laws.

Sincerely,

Johnny M. Collier, CJC  
Clerk of Jessamine County